**ASCC Assessment Panel**

Approved Minutes

Friday, May 7th, 2021 9:00AM – 10:30AM

CarmenZoom

**Attendees**: Hilty, Kusaka, Lam, Oldroyd, Putikka, Rush

1. Approval of 04/09/2021 minutes
   * Rush, Putikka, **unanimously approved**
2. Landscape Architecture 2600 (existing course with GE VPA; request for 100% DL) (return
   * *On page 3 of the syllabus, there is mention of the course being “mostly online”. The Panel suggests changing this language to “mostly asynchronous”, as this is course will be offered 100% DL.*
   * Rush, Putikka, **unanimously approved** with *one recommendation* (in italics above)
3. WGSS 2230 (existing course with GE VPA; request for 100% DL) (return)
   * *The Panel recommends adding academic integrity statements to course assignments in order to provide more clarity to students.*
   * Rush, Putikka, **unanimously approved** with *one recommendation* (in italics above)
4. WGSS 2325 (existing course requesting 100% DL) (return)
   * *The Panel recommends adding week 8 to the course schedule, as currently it is only implied that during week 8 the students should be completing the midterm.*
   * *The Panel suggests removing the ODEE template language that are left as comments throughout the syllabus.*
   * Rush, Putikka, **unanimously approved** with *two recommendations* (in italics above)
5. WGSS 4540 (existing course requesting 100% DL) (return)
   * Rush, Putikka, **unanimously approved**
6. WGSS 3101 (existing course requesting 100% DL) (return)
   * *The Panel recommends filling in the provided course schedule to the extent that the in-person schedule is filled out, as they believe the in-person syllabus provides a more robust schedule.*
   * Kusaka, Putikka, **unanimously approved** with *one recommendation* (in italics above)